



[WWW.OrangeHRM.com](http://www.OrangeHRM.com)

## Plug-ins Available for OrangeHRM

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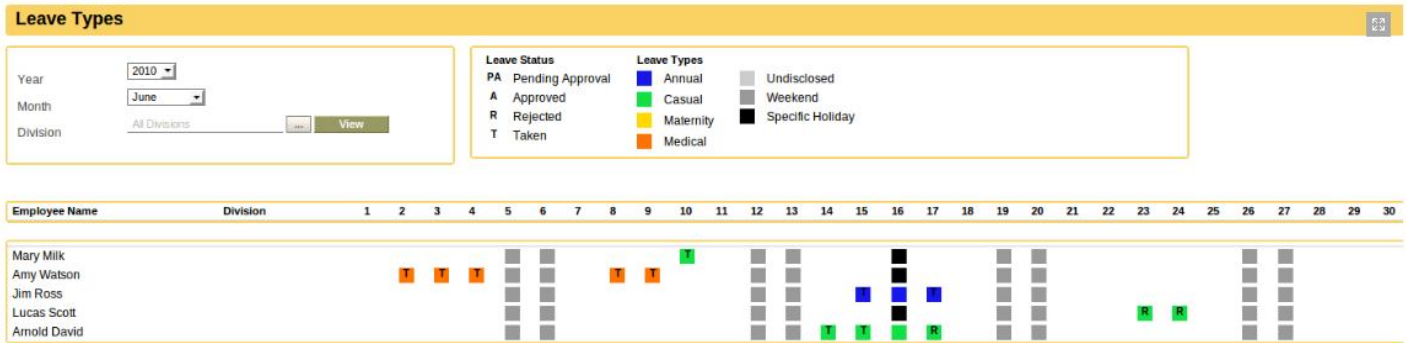
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## Leave Calendar

The leave calendar is a graphical display to show the status of all leave during a specific month. All users have this option; each user role can view the following;

- Admin – Can view leave for the whole company or by division
- Supervisor – Can view leave of all subordinates or division
- ESS User – Can view leave personal leave details.



Leave Calendar

## Notifications and Alerts

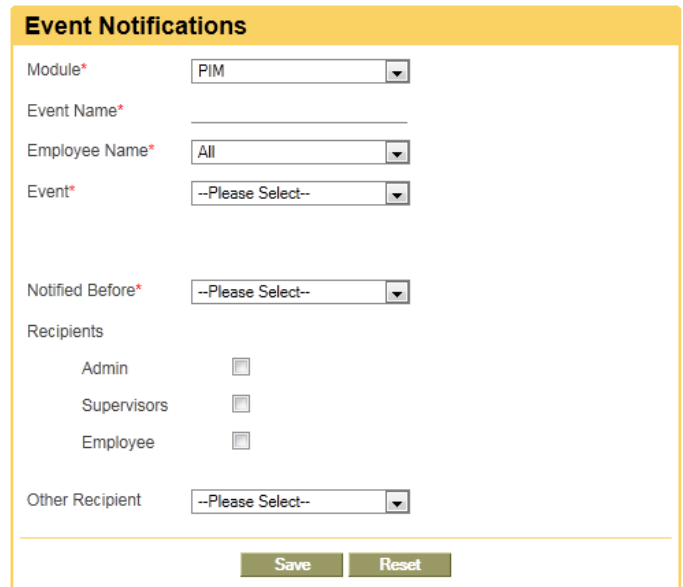
The plug-in is designed to setup reminders for the followings events based on the data in the PIM Module and Leave Modules.

In the PIM Module you can setup reminders for the following events;

- Date of Birth
- Driving License Expiry
- Passport/Visa Expiry
- License Expiry
- Membership Expiry
- Employee Contact Expiry
- Work Permit Expiry
- Retirement Date
- Salary Evaluation

In the leave module you can setup reminders for the following events;

- Scheduled Leave
- Leave Balance



**Event Notifications**

Module\* [PIM]

Event Name\* [ ]

Employee Name\* [All]

Event\* [--Please Select--]

Notified Before\* [--Please Select--]

Recipients

Admin

Supervisors

Employee

Other Recipient [--Please Select--]

[Save] [Reset]

Fields marked with an asterisk \* are required.

Reminders will be sent via an email to the selected recipients.

## HR Policies and Bulletins Board

### HR Policies

This plug-in allows the HR Admin to store all the HR Policies that are followed by the organization. For each policy an attachment can be uploaded which can be downloaded by the employee. E.g. this can be a form that needs to be filled by the employee, or a detailed document on the HR policy.

**HR Forms and Policies**

**Policy Number: 1.10 - Service Recognition**  
 2010-07-30 - [Download](#)

This policy provides for the recognition of employees for their state service and directs agencies to develop programs suitable for recognizing such service.

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### Bulletins Board

This plug-in allows you to publish important notices to the employees. The HR Admin can post any important notices and this will be displayed on the home screen of the application when users login to the system.

**Bulletins/News**

**Company meeting**  
 2010-11-08  
 Company meeting at 10am tomorrow

**Company Outing**  
 2010-11-12  
 Everyone needs to be present for the outing

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### CSV/PDF Extractors

CSV extractors are available for the for following modules;

- Leave
- Time
- Recruitment
- Reports

Leave Summary for All Employees for 2011		
<a href="#">Edit</a>	<a href="#">Reset</a>	<a href="#">Copy leave brought forward from last year</a>
<a href="#">Export To CSV</a>		<a href="#">Export To PDF</a>
Employee Name	Leave Type	Leave Entitled (days)
Mary Milk	Casual*	10.00
Mary Milk	Medical*	1.00
Mary Milk	Sick Leave	10.00
Mary Milk	Vacation	1.00
Amy Watson	Casual*	5.00

You can easily extract data from these modules on to CSV's or PDF's with a single click.

## Audit Trail

The audit trail maintains a history of changes made by users to selected information in PIM. You can ensure;

- Individual Accountability
- Reconstruction of Events
- Intrusion Detection
- Problem Analysis

The following details are tracked by the OrangeHRM audit trail;

- Contact Details
- Employee Job Details
- HSP Benefits Details
- Job Vacancy Details
- Salary Details
- Supervisor/Subordinate Details
- Work Experience Details

Date & Time	User	Affected Employee Id	Action	Changed Field	Old Value	New Value
2010-07-27 23:00:03	admin	2	Update	Job Title		JOB003
2011-04-26 08:28:05	richard	15	Update	Job Title		JOB009

## Advanced Report Writer

This is a 3<sup>rd</sup> party plug-in, where users need to download and install Jasper, and we will create custom graphical reports for the data in your OrangeHRM application. These reports can be extracted into PDF's.

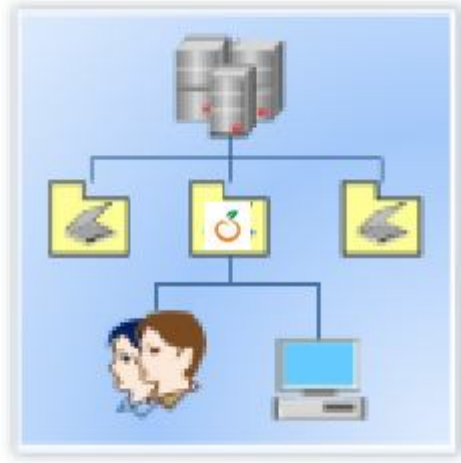


## Employee Count By Department

Department Name	Employee Count
Finance Department	2
General Management Team	3
HeadQuarters Division	2
Informational Technologies Department	2
Marketing and Sales Division	3
Pre-Sales Team	1
Promotions Team	1
Public Relations Team	1

## LDAP

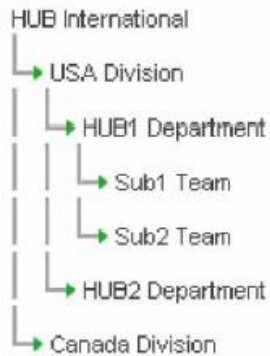
This will enable the delegation of Active Directory or Open LDAP authentication to OrangeHRM. This allows authentication to be fully managed by the company server.



## Advanced Security

This plug-in will enable the creation of administrative user accounts for divisions, regions or countries.

After creating the company structure a user can be assigned with administrative rights to any section on the tree.



You can create;

- A regional admin when only one division is assigned
- A super regional admin where a region/country is assigned
- A multiple regional admin where multiple regions/regions are assigned

## Job & Salary History

The job and salary history plug-in enables HR administrators and supervisors to view the job and salary history of the workforce and their subordinates. ESS users can view their personal job and salary history.

Cost Center	Sub-Division	Employee Code	Employee Name	Employment Status	Job Title	Work From Home	BU/Location	Joined Date	Basic Salary	Variable	Others	OTE	Effective Date	Comment
	Finance Department	0007	McLoughlin Steve	Full Time Contract	CFO	No	Global Headquarters		175,000.00 (A)	36,000.00 (Q)	0.00 (I)	211,000.00	01 Jul 2007	Last year did a very good job

## Social Media Recruitment

This plug-in allows you to post job vacancies to facebook and will be available on the open-source software. The option to post job vacancies on other social media and popular job sites will be available as an advanced plug-in. Through this plug-in, job vacancies could be posted on facebook, twitter, LinkedIn, monster and CareerBuilder.

Publish in RSS feed(1) and web page(2)  
 Post to Facebook Profile 



The screenshot shows a Facebook profile for Shaun Bradley. The profile includes a cover photo, a profile picture, and a navigation menu with options like 'Welcome', 'News Feed', 'Messages', 'Events', and 'Friends'. The main content area shows a 'NEW TOP STORY' section with a post from Shaun Bradley titled 'New Vacancy'. The post includes a small profile picture, the name 'Shaun Bradley', the title 'New Vacancy', and interaction options: 'Like · Comment · 19 hours ago via OrangeHRM'.

## Resume Parsing

This is an advanced plug-in with a highly advanced search option which allows data mining, where the user can search for information within an attached resume.

## Candidate Archiving

This plug-in allows the user to archive certain resumes for later use. The archived resumes will be stored in a separate structured folder and will not be displayed in the list of candidates.

### Candidates

Job Title:

Candidate Name:

Method of Application:

Archived Options: 

- Without Archived
- Without Archived
- With Archived
- Only Archived

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Click on a candidate name to perform actions

<input type="checkbox"/>	Vacancy	Candidate
<input type="checkbox"/>	Marketing Executive	<a href="#">Hayley James Scott</a>
<input type="checkbox"/>	Sales Manager	<a href="#">Nathan Dobias</a>
<input type="checkbox"/>	Sales Manager	<a href="#">Alicia Johns</a>
<input type="checkbox"/>	Marketing Executive	<a href="#">Peyton Georgia</a>

## Corporate Branding

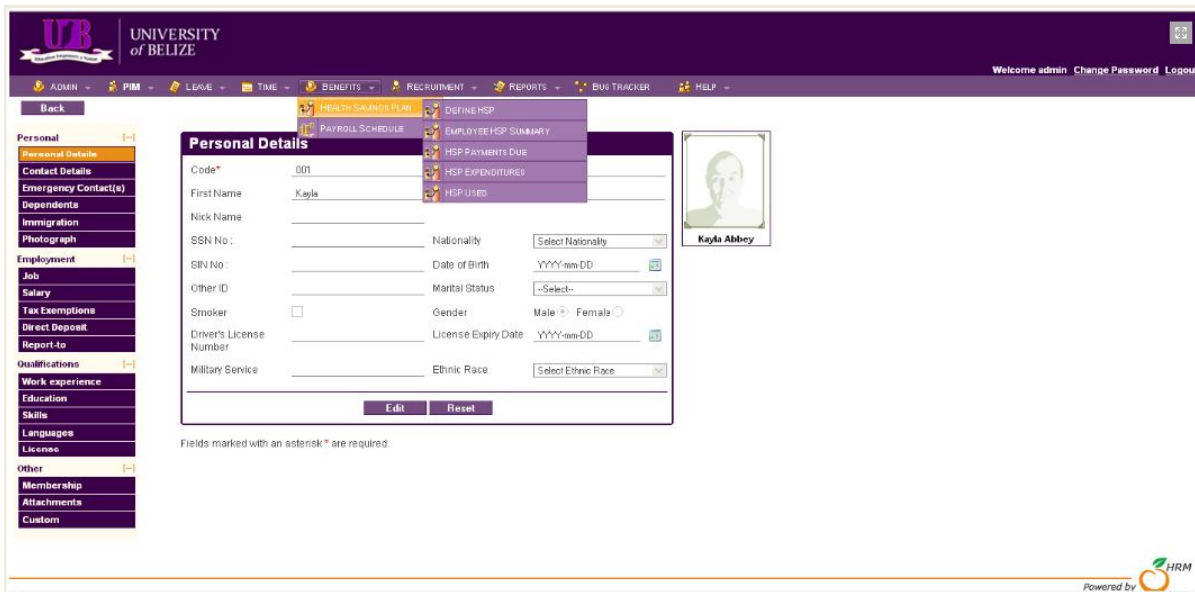
The Corporate Branding plug-in allows you to change the logo and theme to suit your organization's look and feel.



Welcome to the Josiah Ventures Human Resource Management System

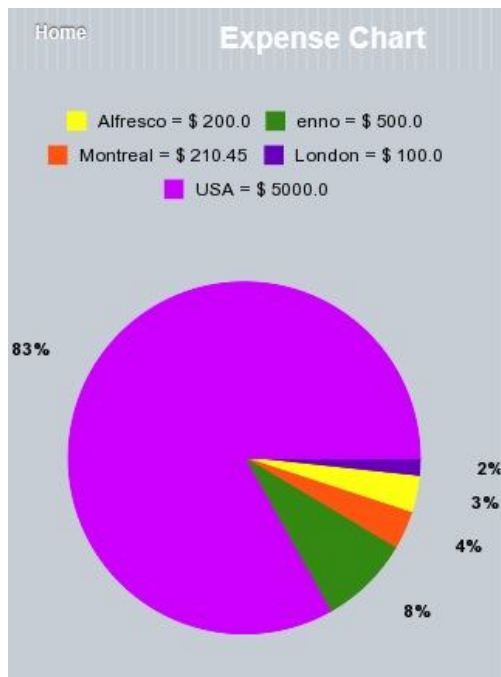


LOGIN Panel



## Expense Tracker


This is a mobile application which can be used to keep track of expenses for trips and projects. This add-on is available only for OrangeHRMLive users.





## Roster

This add-on enables you to create multiple work shifts and work weeks and facilitates leave management accordingly.

Roster Name\*

Effective From\*  

Effective To\*  

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Day   Shift Name

Day	Shifts	
Monday	General (08:00 - 16:00)	<a href="#">Remove</a>
Tuesday	General (08:00 - 16:00)	<a href="#">Remove</a>
Wednesday	General (08:00 - 16:00)	<a href="#">Remove</a>
Thursday	General (08:00 - 16:00)	<a href="#">Remove</a>
Friday	General (08:00 - 16:00)	<a href="#">Remove</a>
Saturday	None working day	<a href="#">Remove</a>
Sunday	None working day	<a href="#">Remove</a>

## Compatibility

Some of these plug-ins may not be compatible with certain OrangeHRM versions. These plug-ins are sold under special proprietary license.

You can watch demonstrations of these plug-ins on the OrangeHRM YouTube Channel.

<http://www.youtube.com/orangehrm>

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