



# ASSET TRACKER

## WHAT IS OrangeHRM Asset Tracker?

Asset Tracker enables you to transfer your company assets and inventory into one complete, cost-effective, easy-to-use application.

The robust OrangeHRM Asset Tracker include integrated Inventory Management and Preventive Maintenance features for a complete solution that helps you maximize your Return on Assets. It provides an ease-of-use and control over entering information about available assets.

### Key Features

- 📍 Maintain asset information including assets specifications, brands, vendors and notes
- 📍 Easily view all asset history related to each asset
- 📍 Add images to asset records
- 📍 Track warranty information
- 📍 Simple yet powerful search feature for locating assets
- 📍 Maintain a full history of ownership
- 📍 Maintain service history and purchasing details for assets
- 📍 Attach documents such as Word, Excel, PDFs to Assets
- 📍 Add the cost and maintenance information of Assets

## Define Vendors

**Add Vendor**

Id \*

Name \*

Contact No

Email

Website

Address

\* Required field

The Admin can define different vendors where the product was purchased.

## Define Categories

**Add Category**

Id \*

Name \*

\* Required field

The Admin can define the categories in which the company assets would be categorized under. Example: Laptops, Television etc.

## Define Brands

**Add Brand**

Id \*

Name \*

\* Required field

The Admin can define the different brands of the company properties.


## Admin Viewing Assets Assigned

### Asset Details

Asset Id*	<input type="text" value="00001"/>	Serial Number*	<input type="text" value="A100100"/>
Assigned To	<input type="text" value="Isaac Clark"/>	From	<input type="text" value="2013-02-01"/> <a href="#">Return</a>
<a href="#">View History</a>			
Location	<input type="text" value="HQ"/>	Description	preview photographs immediately. Large media cards allow digital cameras users to store hundreds, or even thousands, of photos on the camera at one time.
Brand	<input type="text" value="Olympus"/>	Vendor	<input type="text" value="American Electronic Systems"/>
Model	<input type="text" value="olympus C-700UZ"/>	Category	<input type="text" value="Cameras"/>
Acquired	<input type="text" value="2013-01-01"/>	Warranty Starts	<input type="text" value="2013-01-01"/>
Warranty Ends	<input type="text" value="2014-01-01"/>	Attachment	<input type="text"/> <a href="#">Browse...</a>
Picture	<input type="text"/> <a href="#">Browse...</a>	Attachment	

\* Required field

[Edit](#)
[Cancel](#)



The Admin can add, edit and delete assets. They can also view and assign company assets to any employee.

## Supervisor Viewing Assets Assigned

Assigned To:

Subordinate of

Employee

[Search](#)
[Reset](#)

[Add](#)
[Delete](#)

Click on an asset to perform actions

	Asset Id	Category	Serial Number	Model	Status	Assigned Employee	Assigned On	Warranty Ends
<input type="checkbox"/>	<a href="#">00002</a>	Cars	<a href="#">A100101</a>	Toyota Camry	In-Use	Catherina Ennis	2013-03-01	2014-01-01
<input type="checkbox"/>	<a href="#">0016</a>	Laptops	<a href="#">A100110</a>	Dell- XPS13	In-Use	Catherina Ennis	2013-01-01	2014-01-01
<input type="checkbox"/>	<a href="#">0017</a>	Smartphones	<a href="#">A100111</a>	Apple iphone 4	In-Use	Catherina Ennis	2013-02-01	2014-02-01
<input type="checkbox"/>	<a href="#">0018</a>	Cameras	<a href="#">A100112</a>	olympus C-700UZ	In-Use	Catherina Ennis	2013-03-01	2014-03-01

Supervisors can also view the assets assigned to his/her subordinates and can view and assign "In-stock" assets to his/her subordinates.

Asset Tracker

www.OrangeHRM.com

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Road Map (Asset Tracker Feature coming up)

For Instance: Toyota Corolla Car

Cost & Maintenance Records

Maintenance Type	Date	Cost
Oil Change	01/01/2014	\$30
Registration	02/04/2014	\$50
New Tires	05/06/2014	\$500

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