



The document manager makes it easy to create, distribute and store documents that are confidential and/or specific to a particular function such as on-boarding a new employee, completing a performance review, or any other task.

## FEATURES

The document manager includes:	
Creation of document templates inside the system	L B Z T T 44 第三百 2045 「Format FortPanky X 43 45 45 (日・日・第1年41 7 年41 5 で) = 5 4 5 4 C 1 = 5 4 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
WYSIWYG editor for attractive designs	<b>SrangeHRM</b>
Employee information tags can be easily incorporated into templates	
💡 Insert images	Name - #empFirstName# #empLastName# Emp1D - #empId# Address - #empAddressStreet1#
💡 Generate documents from the employee profiles	#empAddressStreet2#
🜻 PDF outputs	Your probation period with OrangeHRM is due to end on mempProbationEndDaten. I am pleased to confirm your organize amployment effective from sempDateOBermanency#. The terms and conditions of employment set out in your original contract dated mempDateDate Thank you for your contribution to OrangeHRM. Path: p
	Tokens - Select - Add Token

The document manager is a system wide feature which allows HR documentation to be generated from various points in the system.

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