



Talent Management

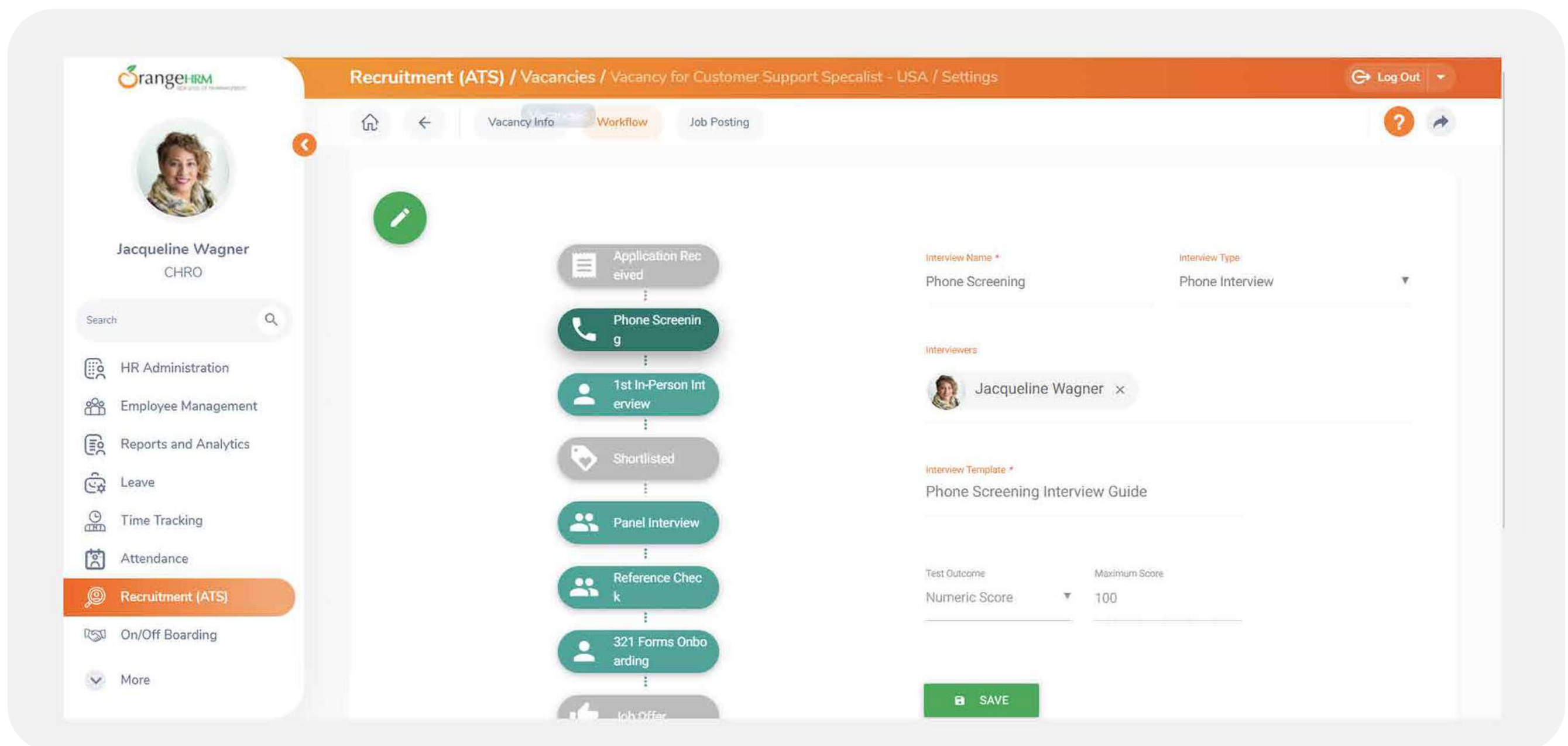


Recruitment

Hire the right fit with all of the tools.

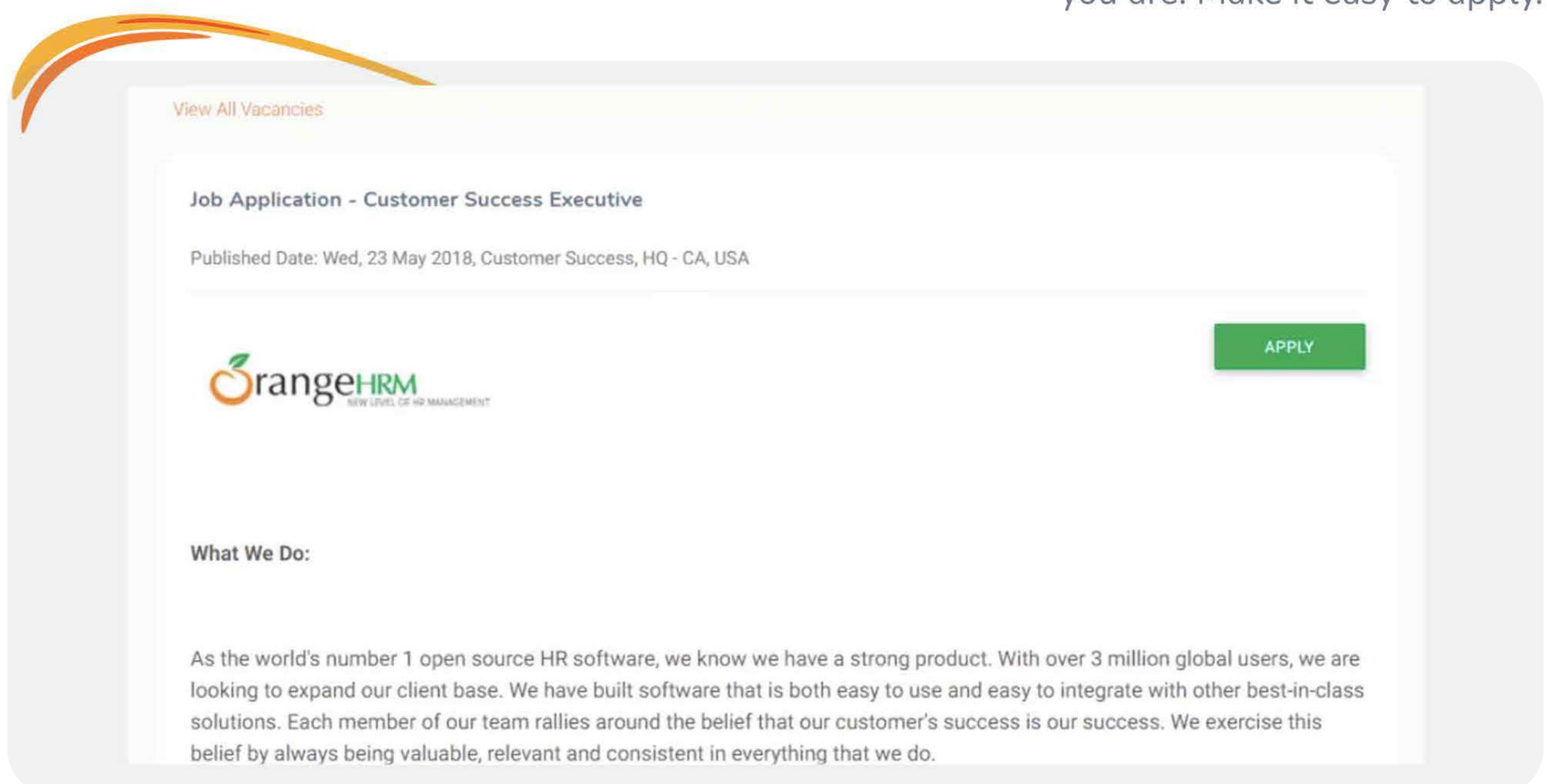
Job Posting

Publish and manage every posting from thousands of job boards in one place. Build the right hiring experience with custom workflows and track the progress on each vacancy. Create new hiring templates for future hires and grade candidates responses and performance to see who the right fit is.



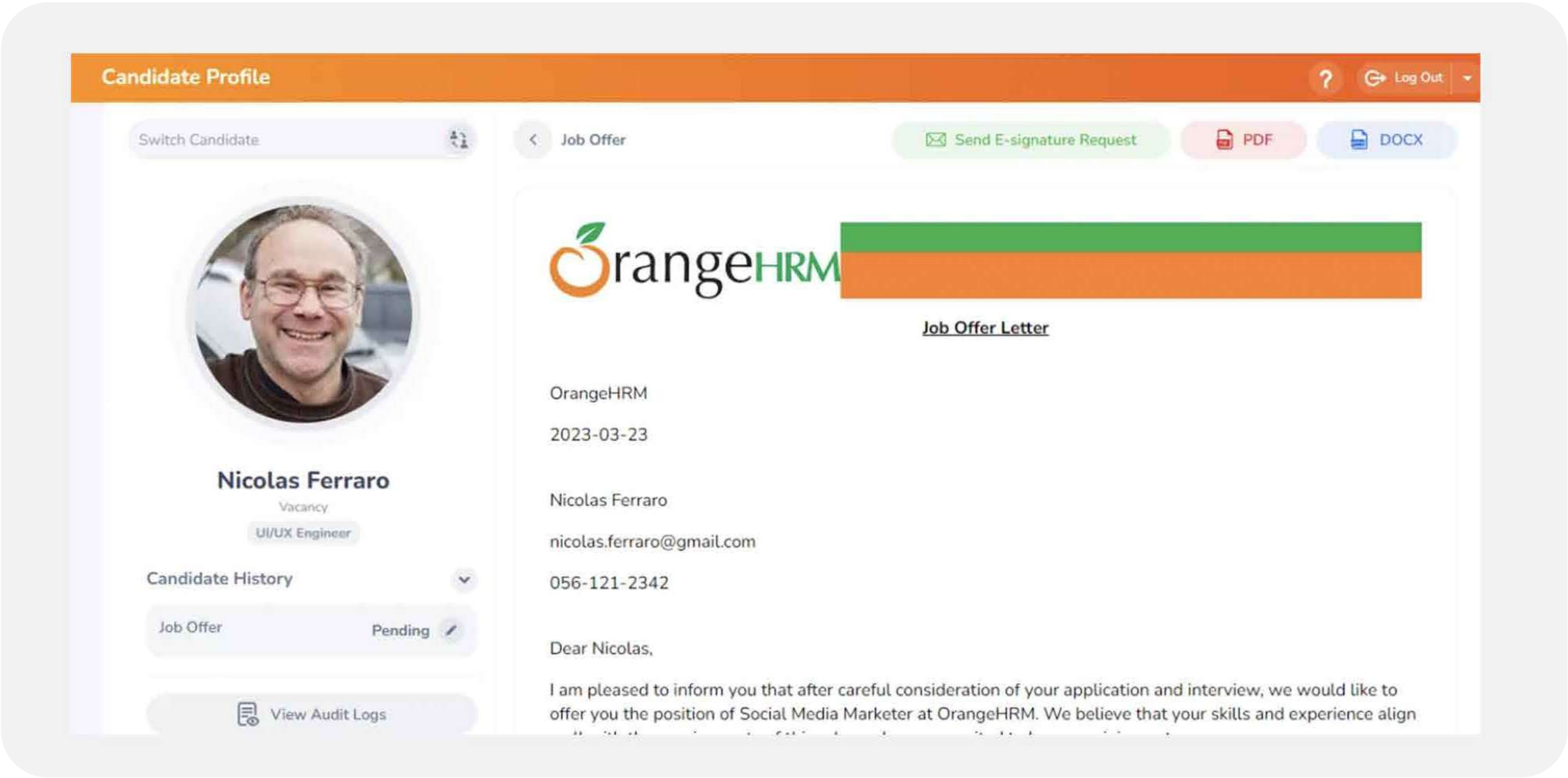
Integrate System with Company Website

Recruiting is about removing snags within the application process. By allowing your job posting page to live on your website it will help your candidates learn more about what you do and who you are. Make it easy to apply.



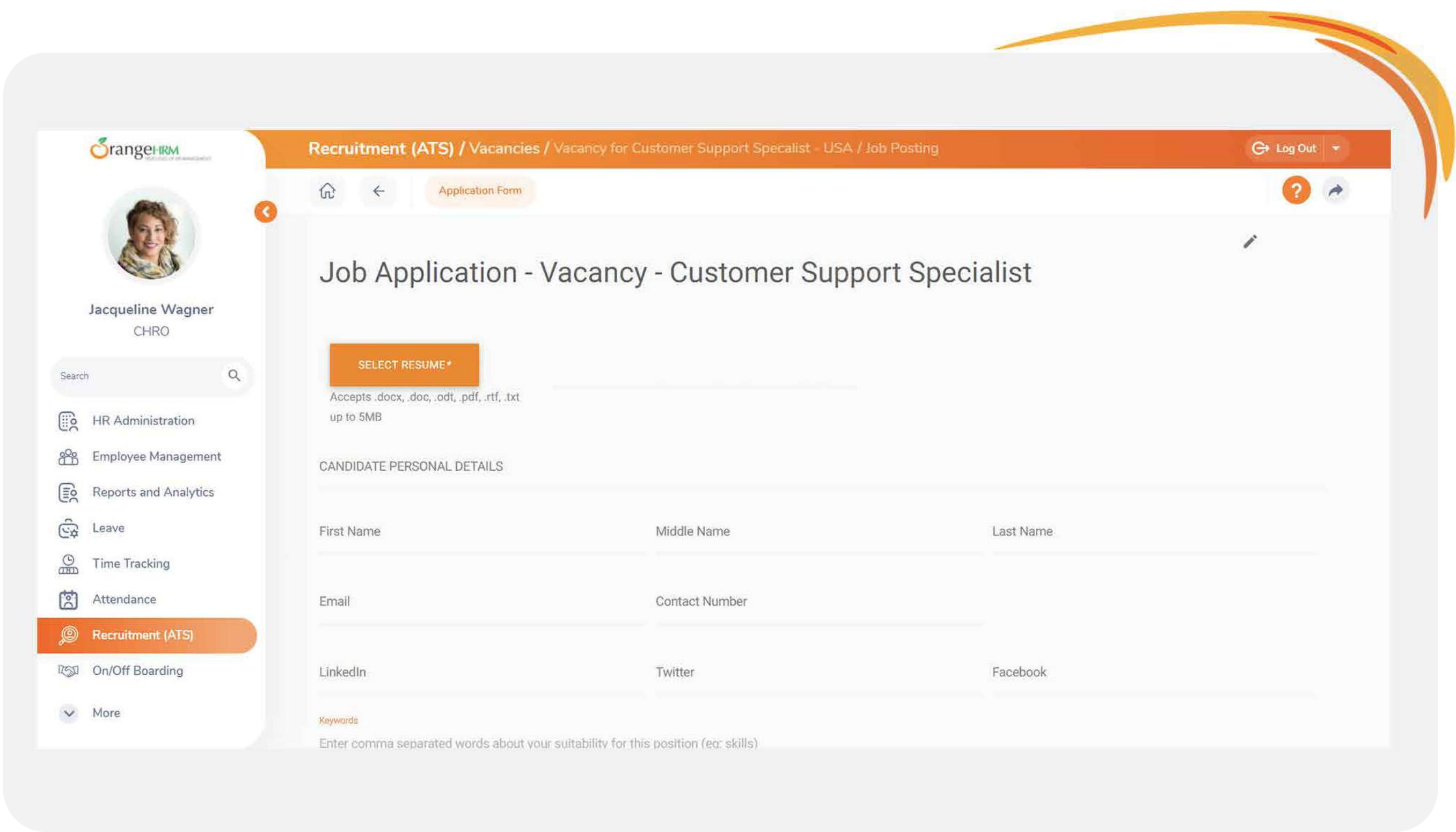
Signatures Made Simple

Eliminate cumbersome, manual signature collection procedures. Simplify your recruitment process and enhance the candidate experience by enabling selected candidates to electronically sign their job offers using E-signature technology.



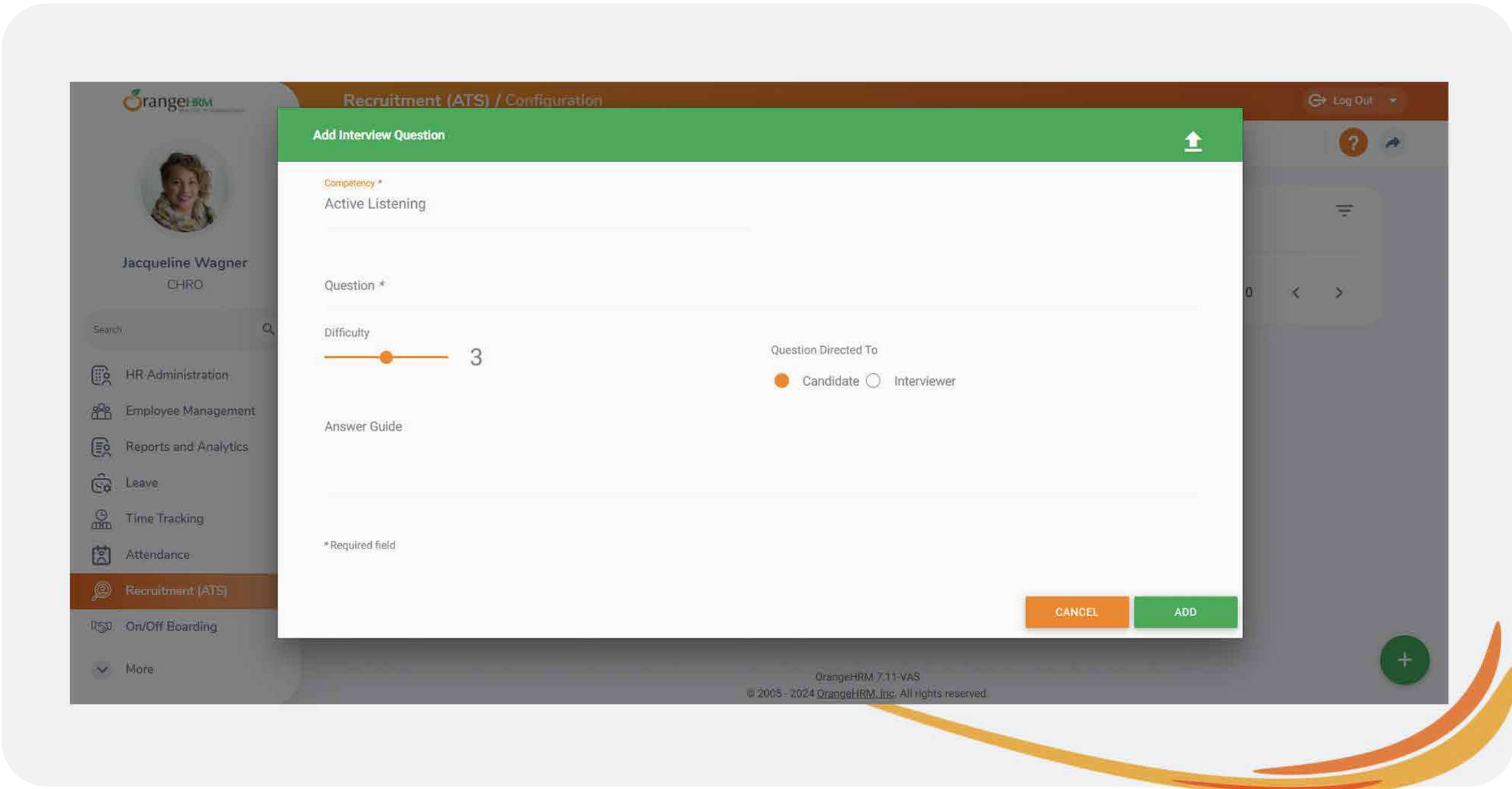
Customizable Application Forms & Questions

Once an applicant has applied, your team needs to be ready and organized to continue a world class application experience. Being able to create custom application forms and questions, your team can have templates ready to use so that the experience is consistent for all applicants.



Interview Assistant Automation

The interview process is important but can be very time consuming for your team. Enable the Interview Assistant feature to help your team know which questions to ask over the other pooled questions. This increases time savings and removes any bias towards a candidate.

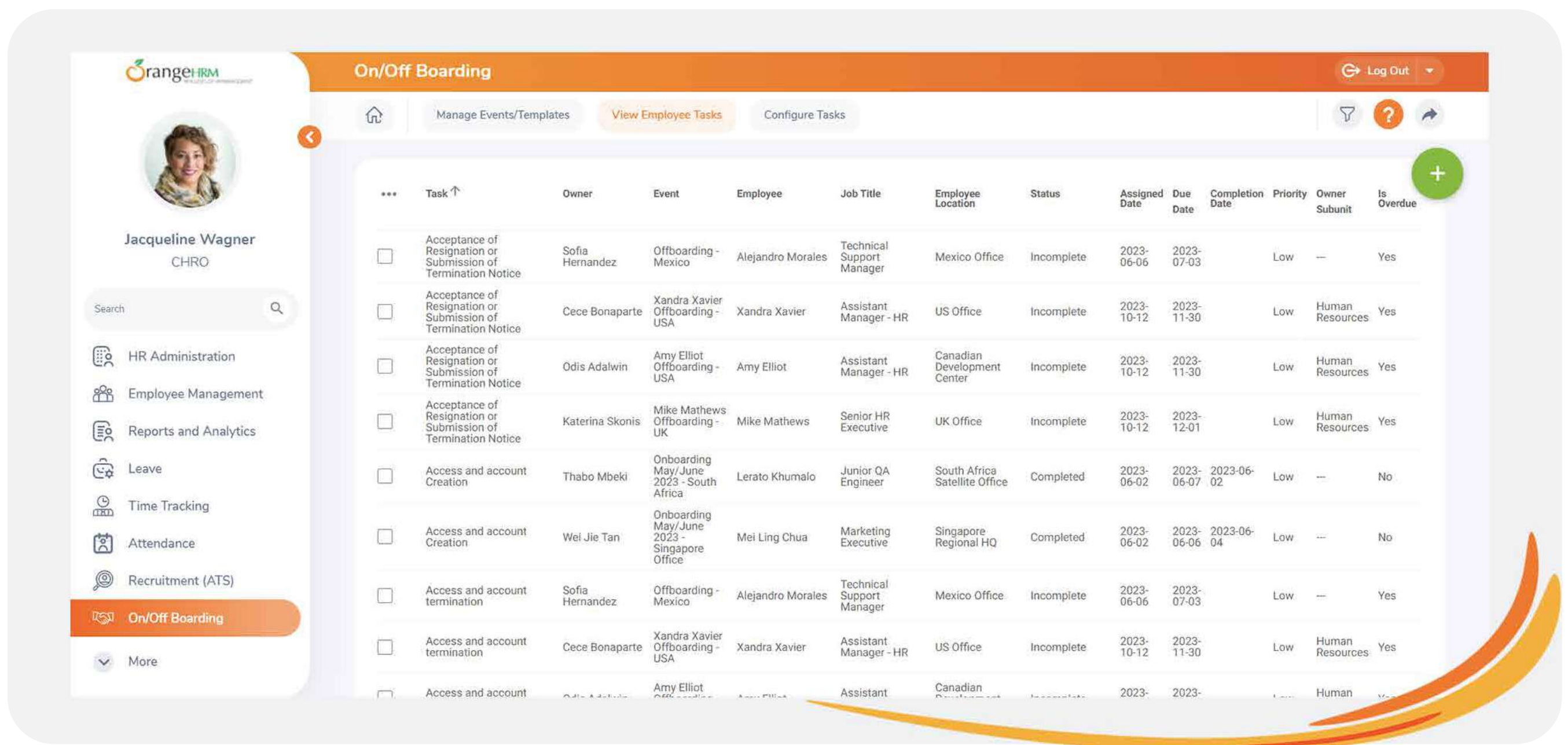


On/Off-Boarding

Create the best onboarding experience.

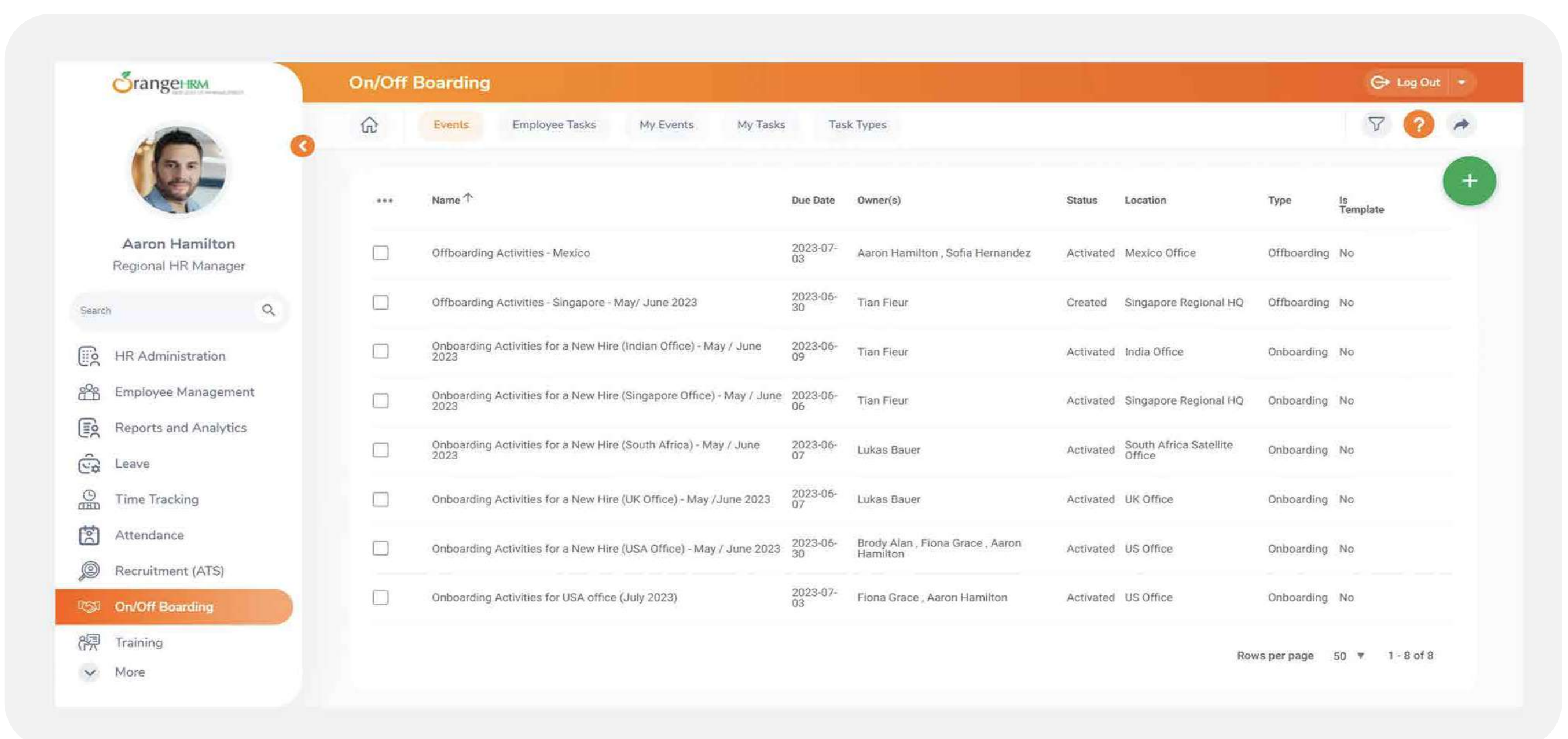
Onboard for Individuals or in Batches

Being able to be flexible is important in creating a welcoming environment for your new hire. You don't want them to be second guessing their decision of coming over to work for you. Whether it's a new hire group or individual you can create events that correlate with their start date making sure everything is ready on day one.



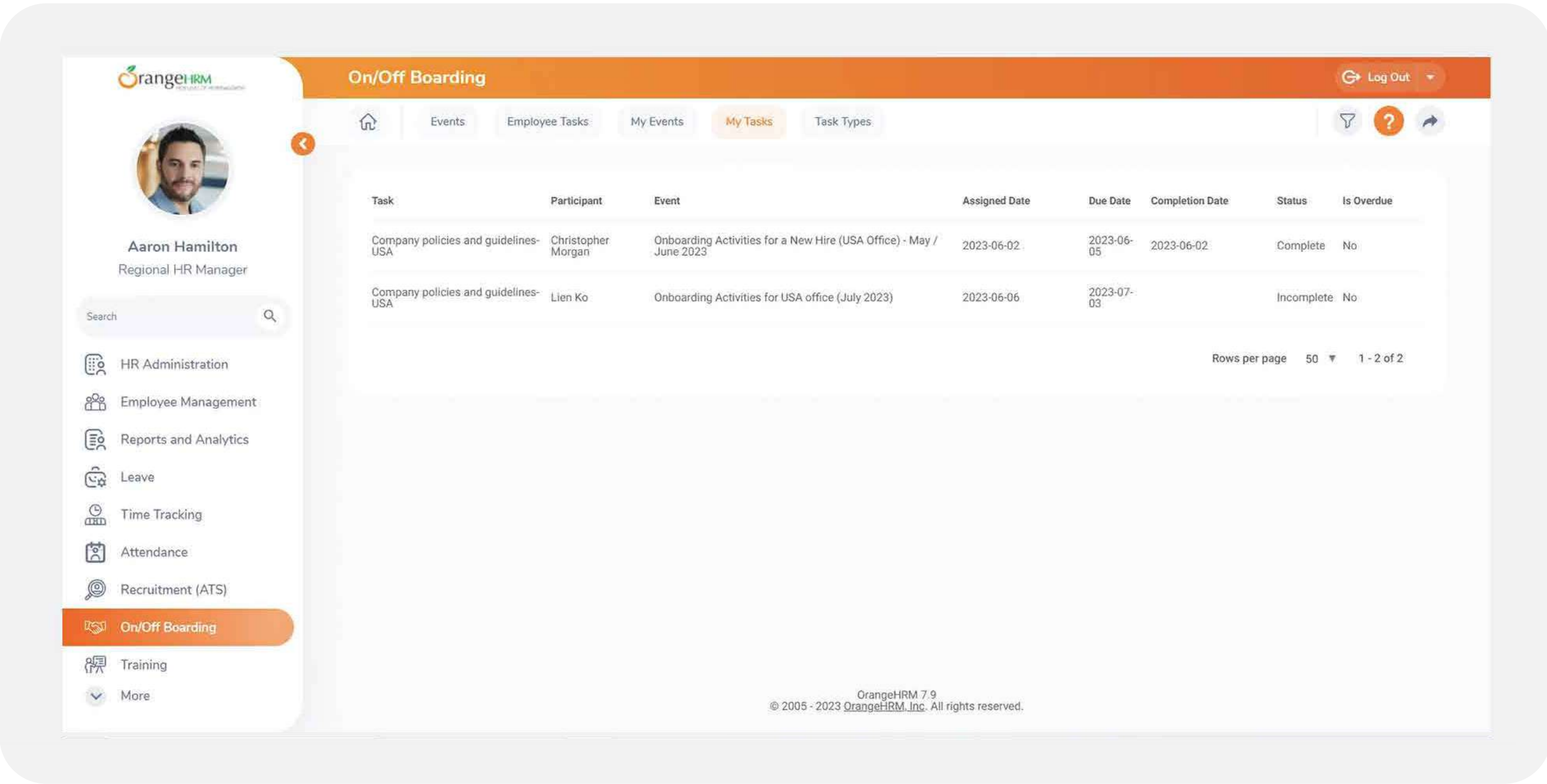
Streamline Onboarding and Offboarding with Templates

With OrangeHRM's On/Off-Boarding Module, you can define custom onboarding and offboarding templates to match your needs. Bid farewell to the hassle of repetitive tasks for each new hire or departure. Utilize the template functionality to establish standardized processes, ensuring consistency and efficiency throughout your organization.



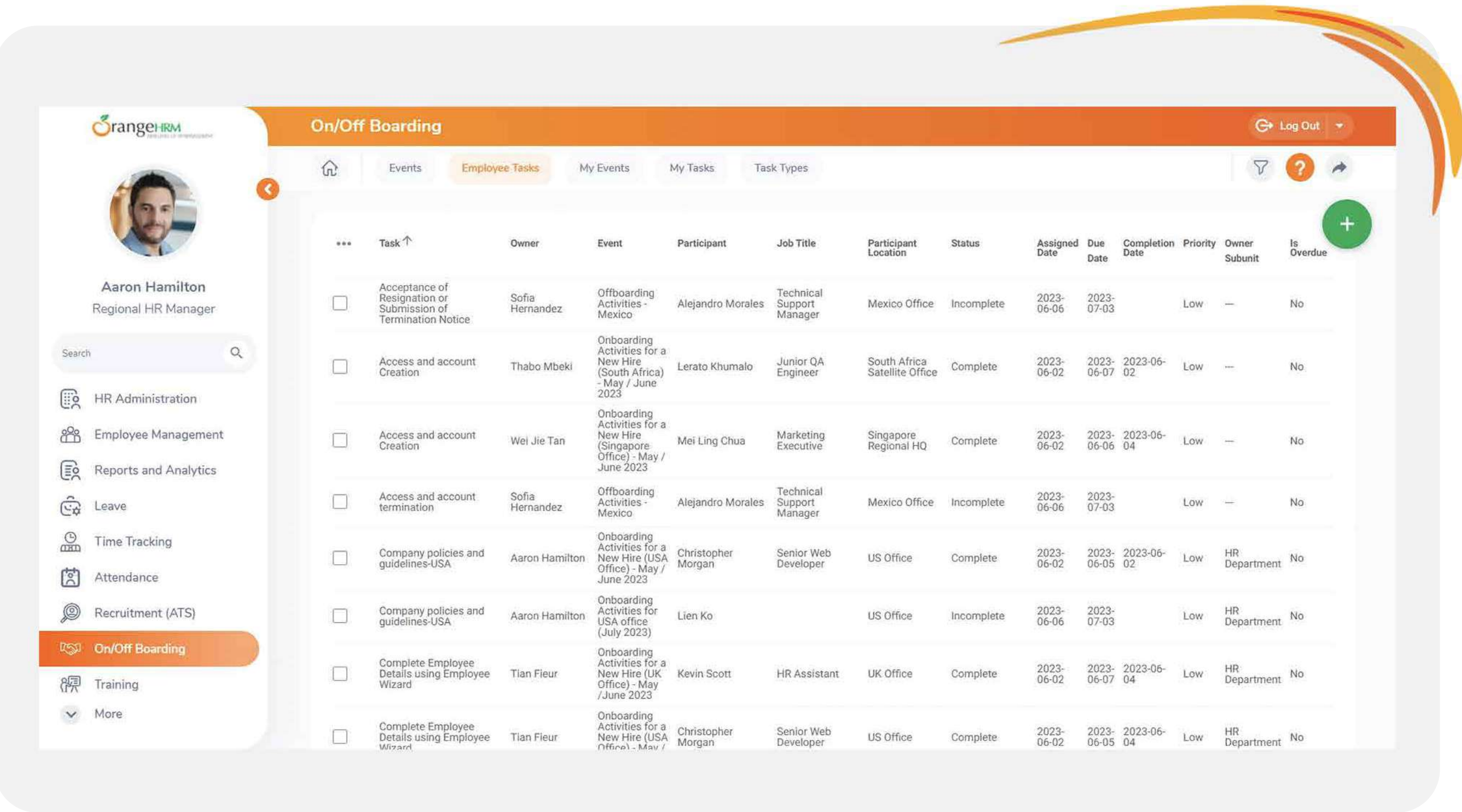
Manage Any Type of Task with Ease

Apart from onboarding and offboarding, our module handles various HR tasks. From visa renewals to compliance training, OrangeHRM offers a centralized platform for seamless task management and tracking.



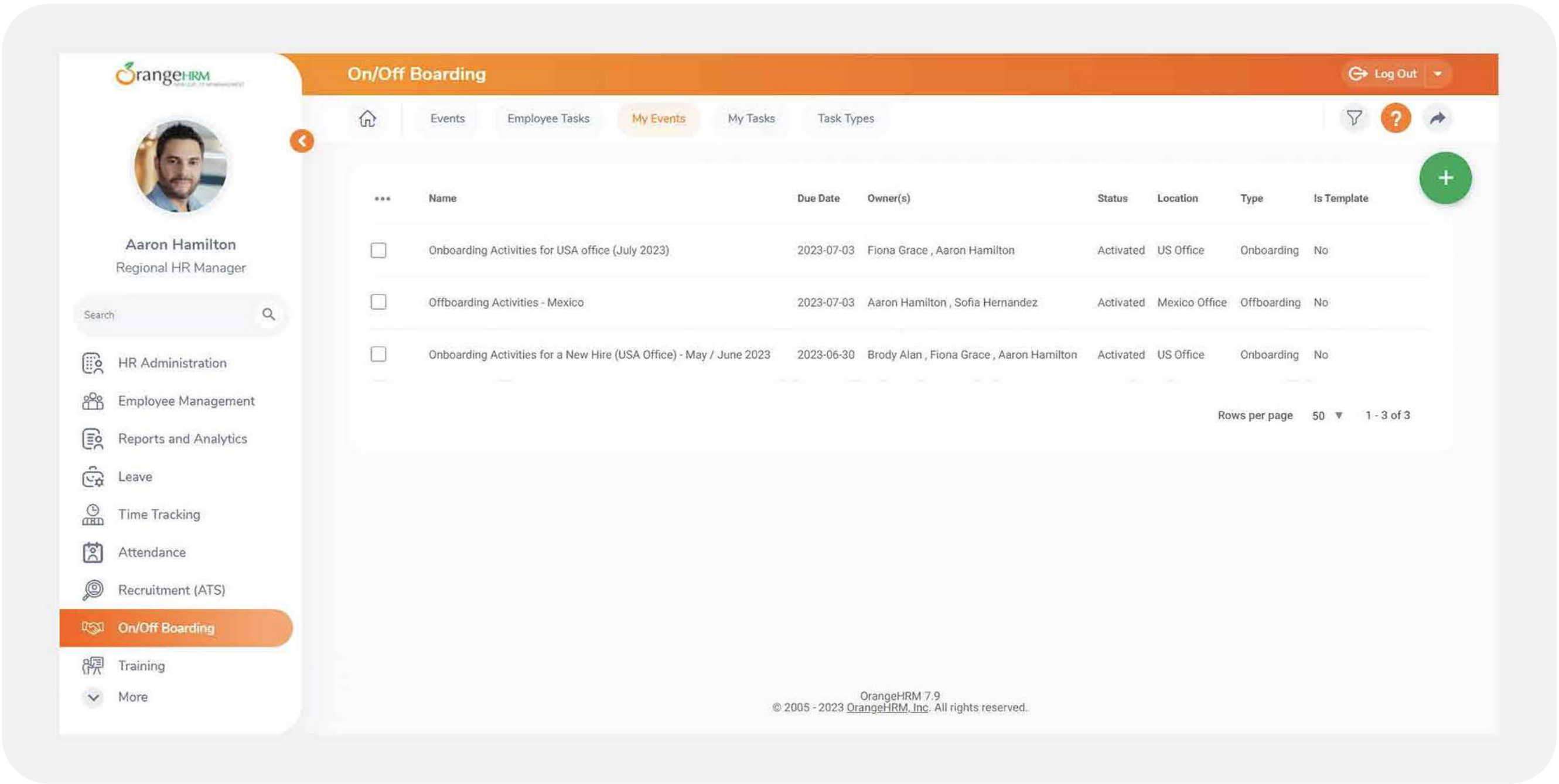
Monitor Progress at a Glance

With the OrangeHRM On/Off-Boarding Module, you can access a comprehensive dashboard for real-time task progress insights. Quickly view completed and pending tasks and pinpoint potential bottlenecks. Dive deeper into specific tasks or departments for detailed information with drill-down capabilities.



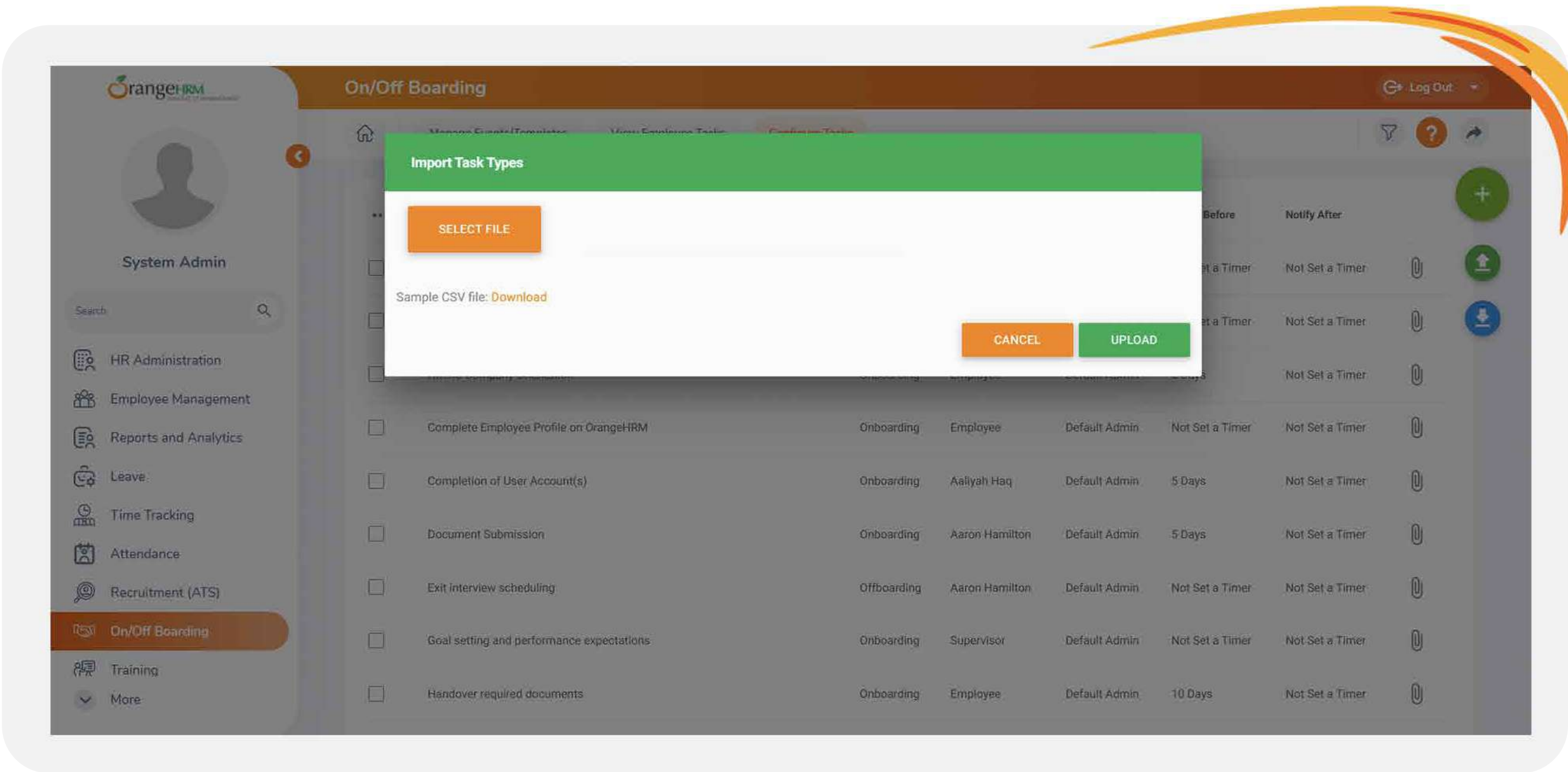
Automate Onboarding and Offboarding Events

Automate your HR tasks effortlessly with OrangeHRM's On/Off-Boarding Module. When adding new employees, trigger onboarding tasks automatically for a consistent experience. Likewise, streamline the off-boarding process by automating tasks when an employee's tenure ends, minimizing manual effort and ensuring policy compliance.



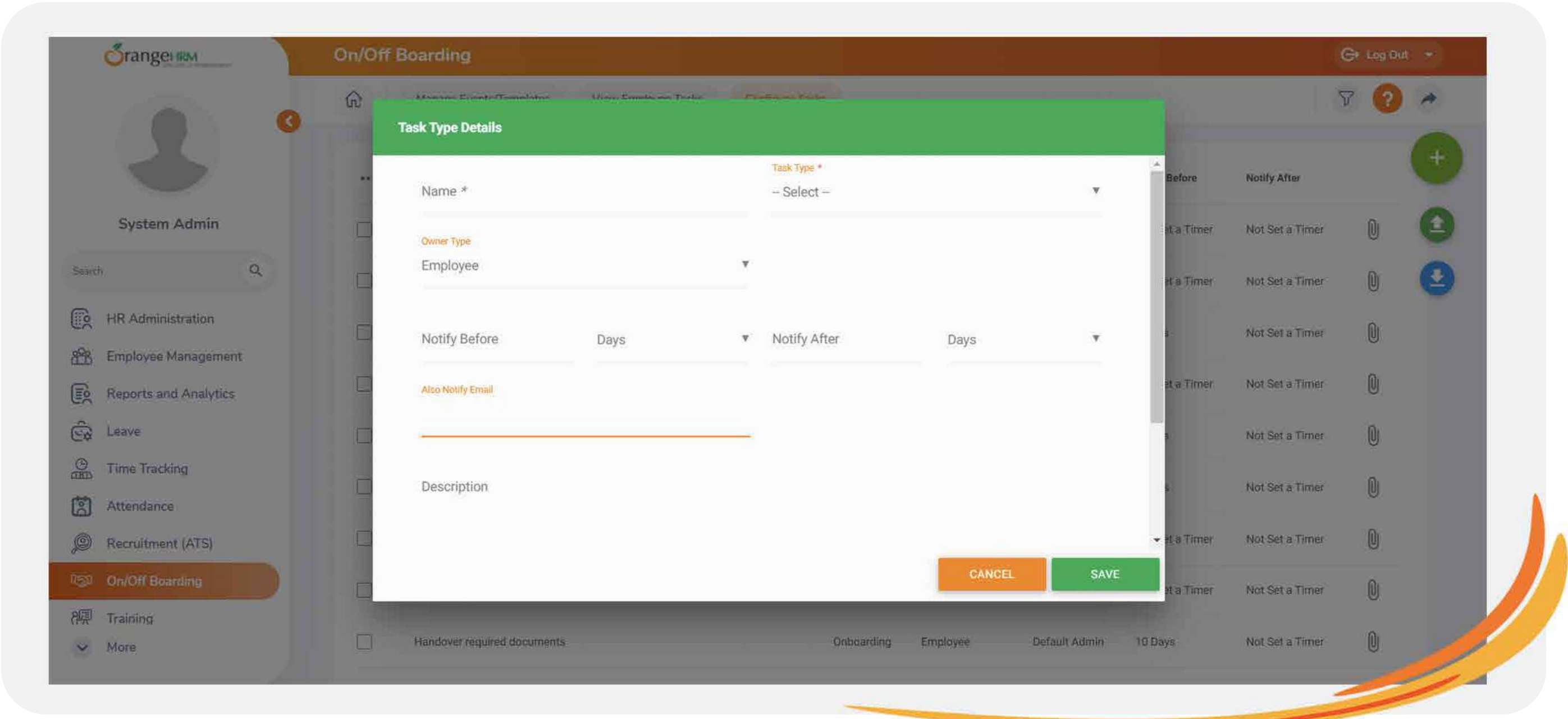
Bulk Upload Task Types

Efficiently onboard and offboard new hires by utilizing OrangeHRM's bulk upload feature for task types. Save yourself valuable time and minimize errors by eliminating manual entry.



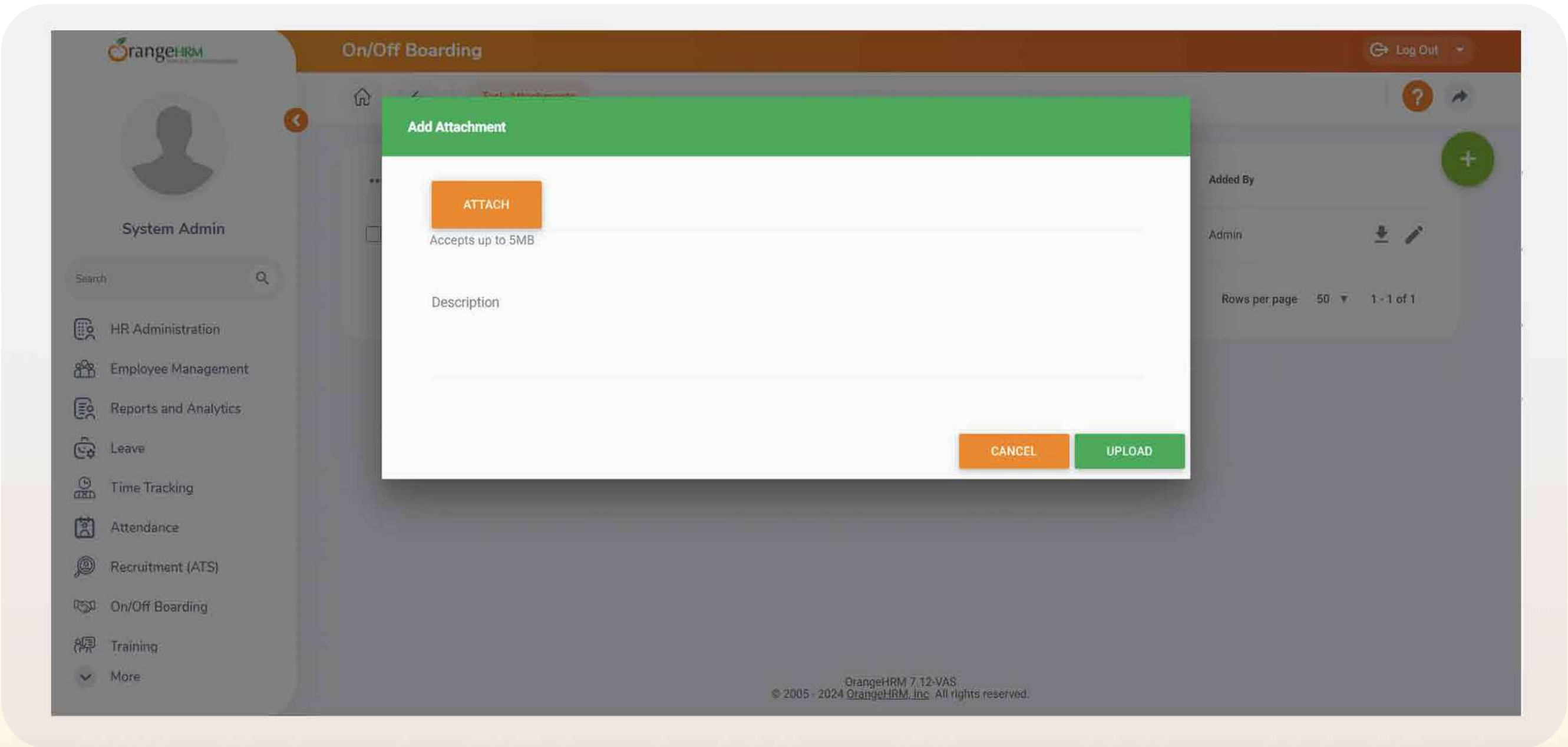
Automated Overdue Reminders

Never miss a thing with our automated reminder system. Get notifications for overdue tasks, ensuring a smooth and timely transition for your new hires or departing employees.



Streamlined Task Completion

Attach relevant documents directly to onboarding and offboarding tasks. Provides task owners with easy access to all the information they need to complete tasks efficiently, fostering a seamless transition for your new hires and a smooth offboarding process for your departing employees.

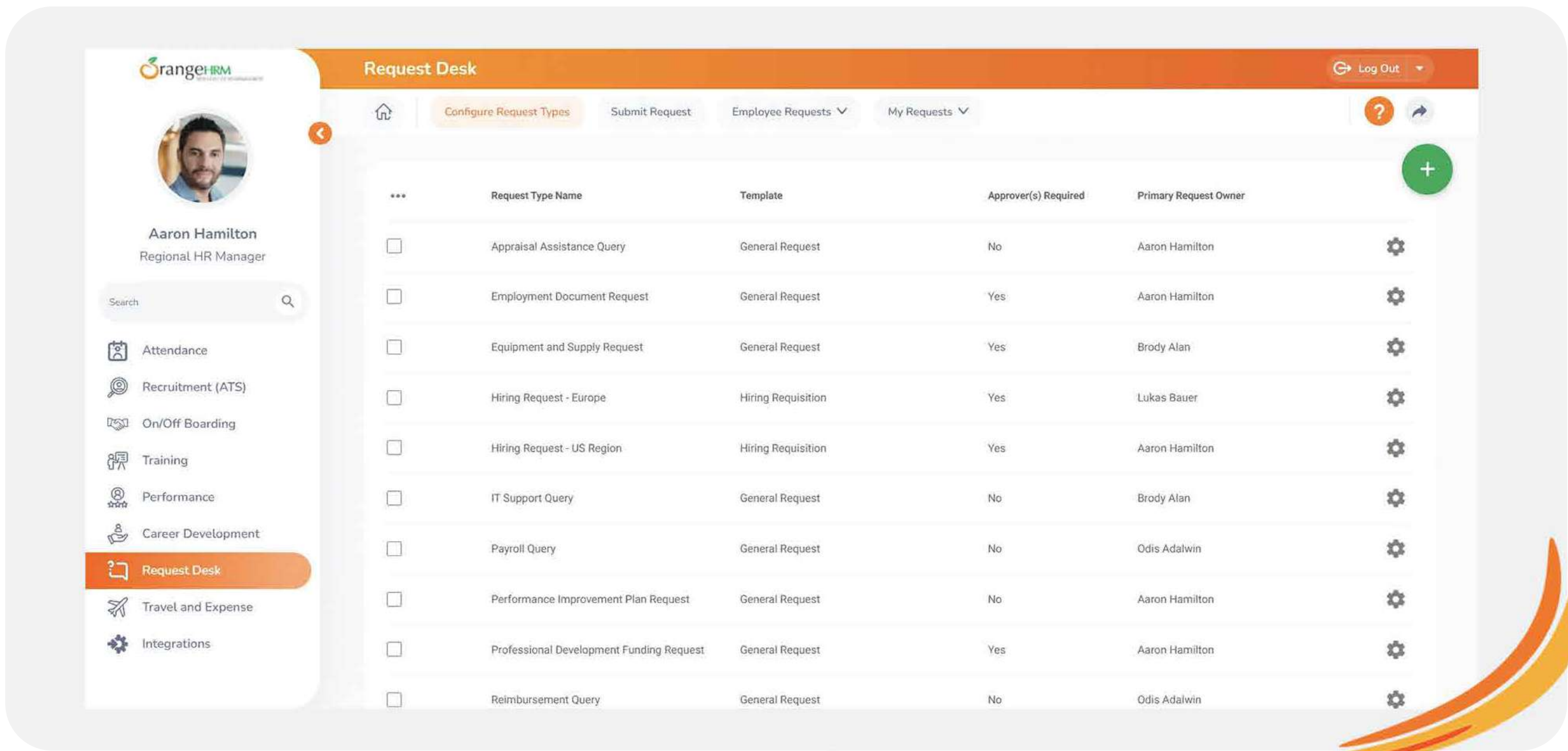


Request Desk

Simplify your request management process.

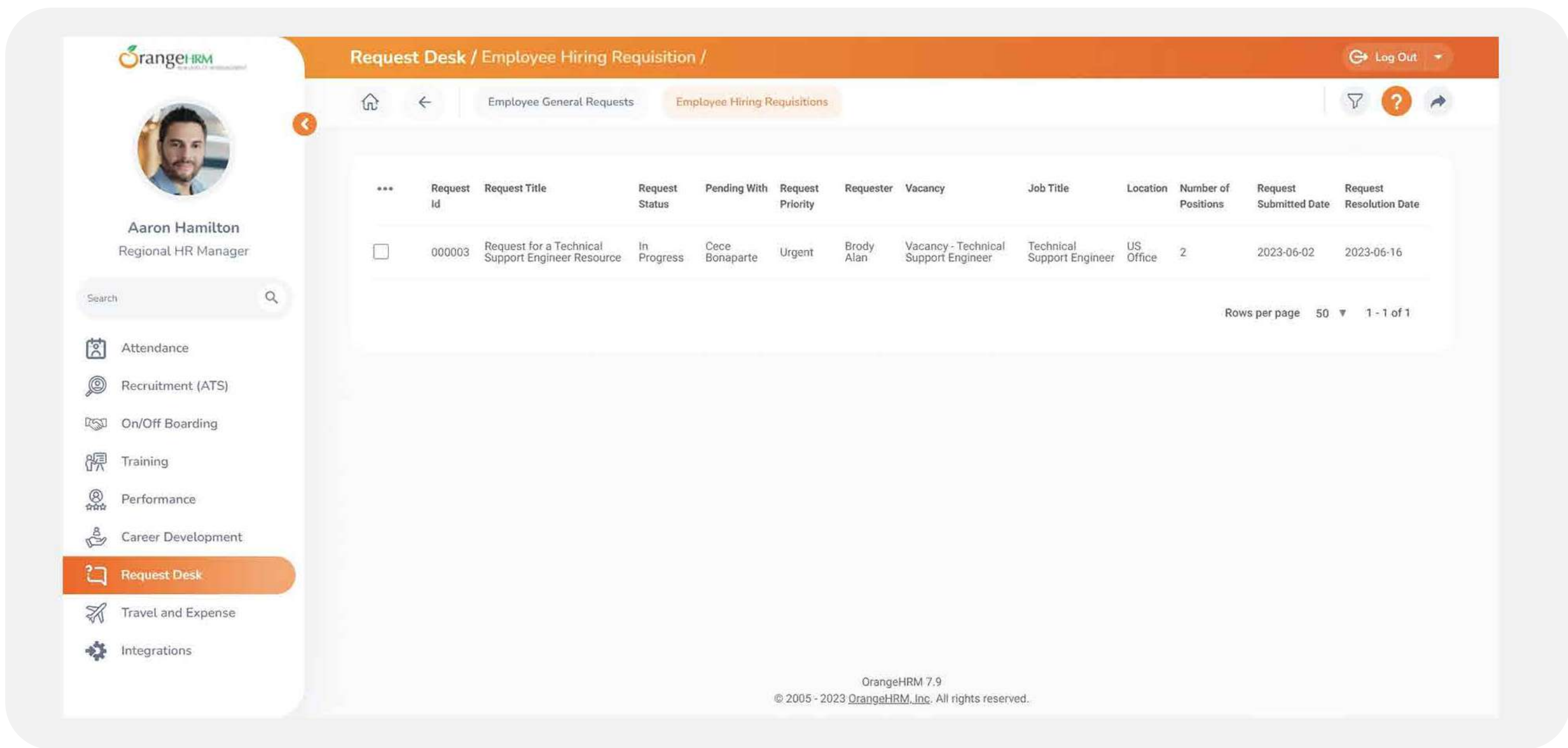
Centralized Platform for Request Tracking and Resolution

Track, monitor, and respond to various requests efficiently with OrangeHRM Request Desk. Manage your IT-related queries, HR requests, and more from a single location, ensuring swift resolution.



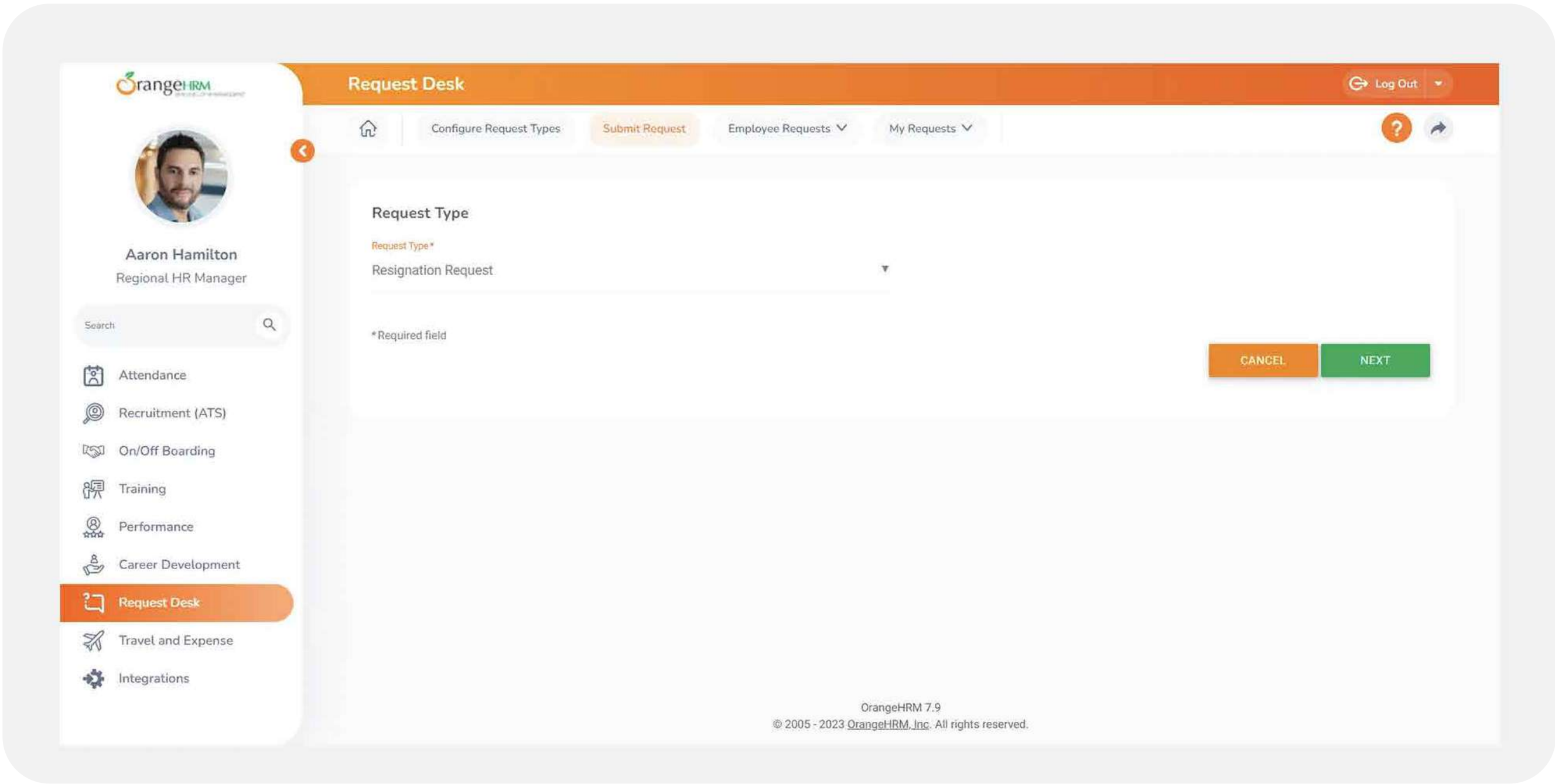
Manage Hiring Requisitions and Workflow Automation

Streamline your hiring process with OrangeHRM Request Desk. Manage hiring requisitions seamlessly, automate workflows, and eliminate manual tasks. From initiating requests to candidate shortlisting and approvals, our system ensures an efficient process, saving you time and effort.



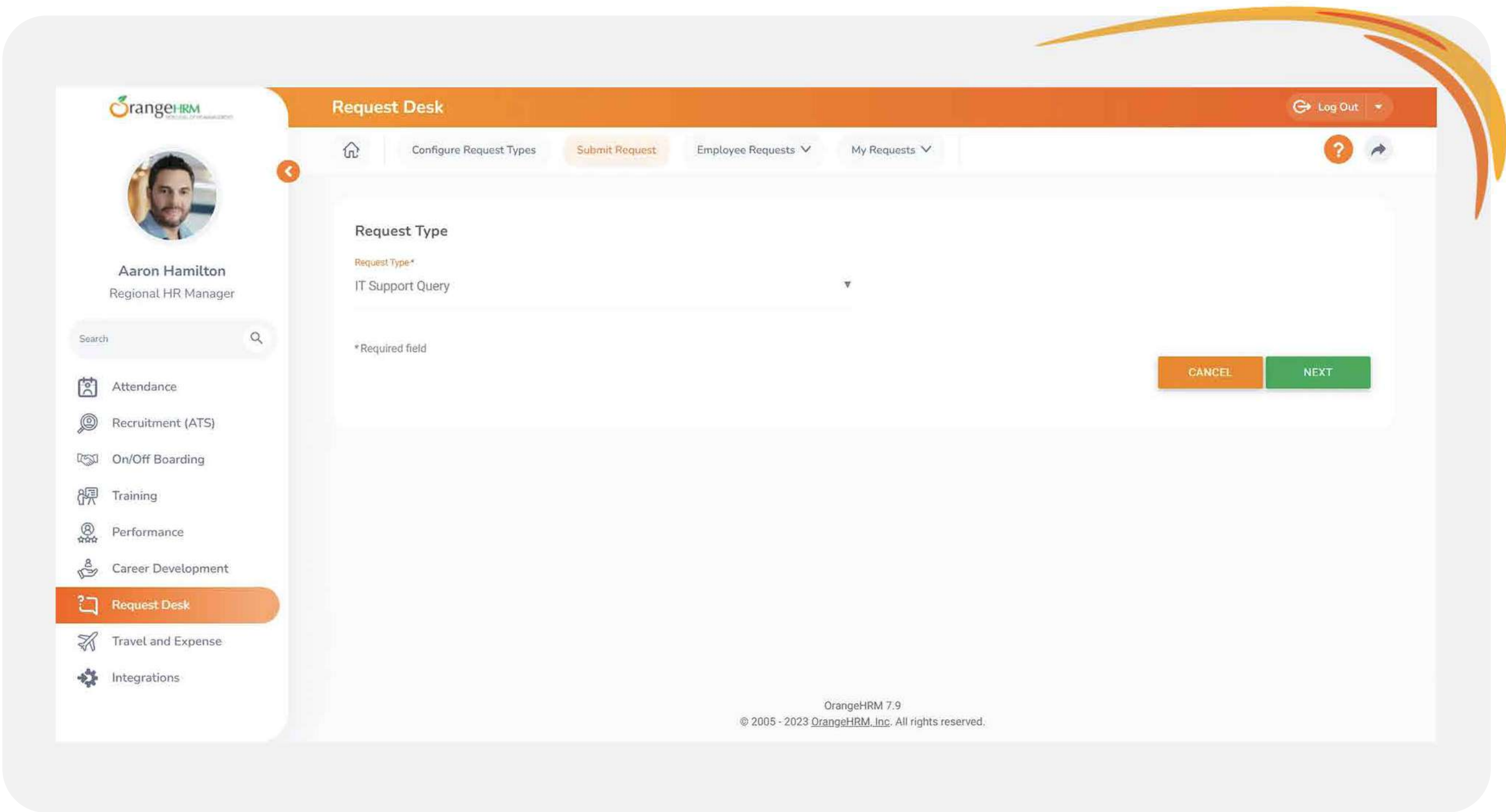
Self-Resignation Request Management and Workflow Automation

OrangeHRM recognizes that employee departures are inevitable. With our Request Desk module, employees can submit self-resignation requests, initiating a workflow for proper documentation and a smooth transition. Automating resignation request management allows you to focus on providing necessary support during this period of change.



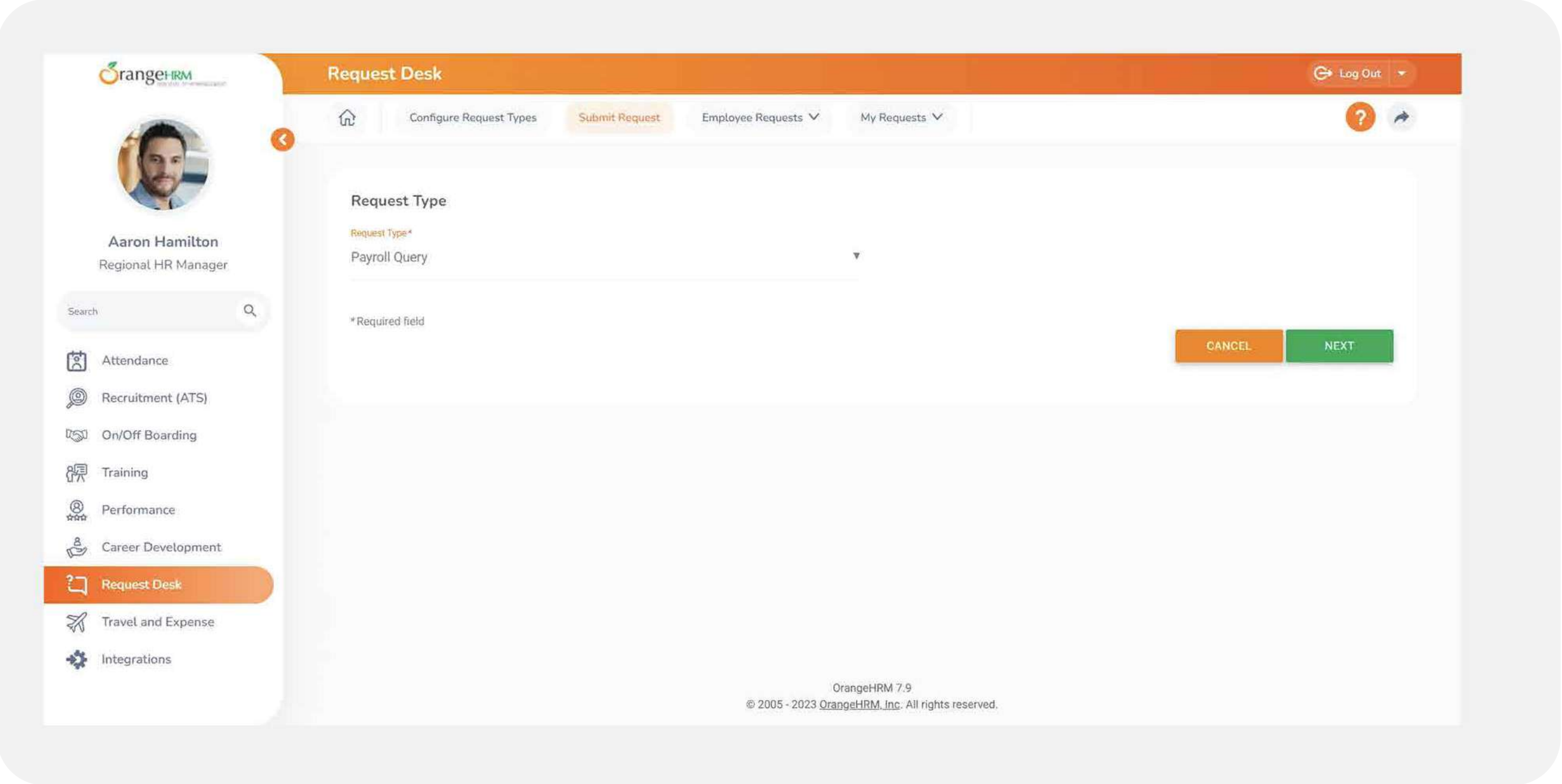
IT-related Query Management

Handle IT-related queries efficiently with OrangeHRM Request Desk. Employees can submit requests and track progress, simplifying the process. Manage equipment requests, software installations, and more seamlessly, ensuring quick resolutions and minimizing downtime for your organization.



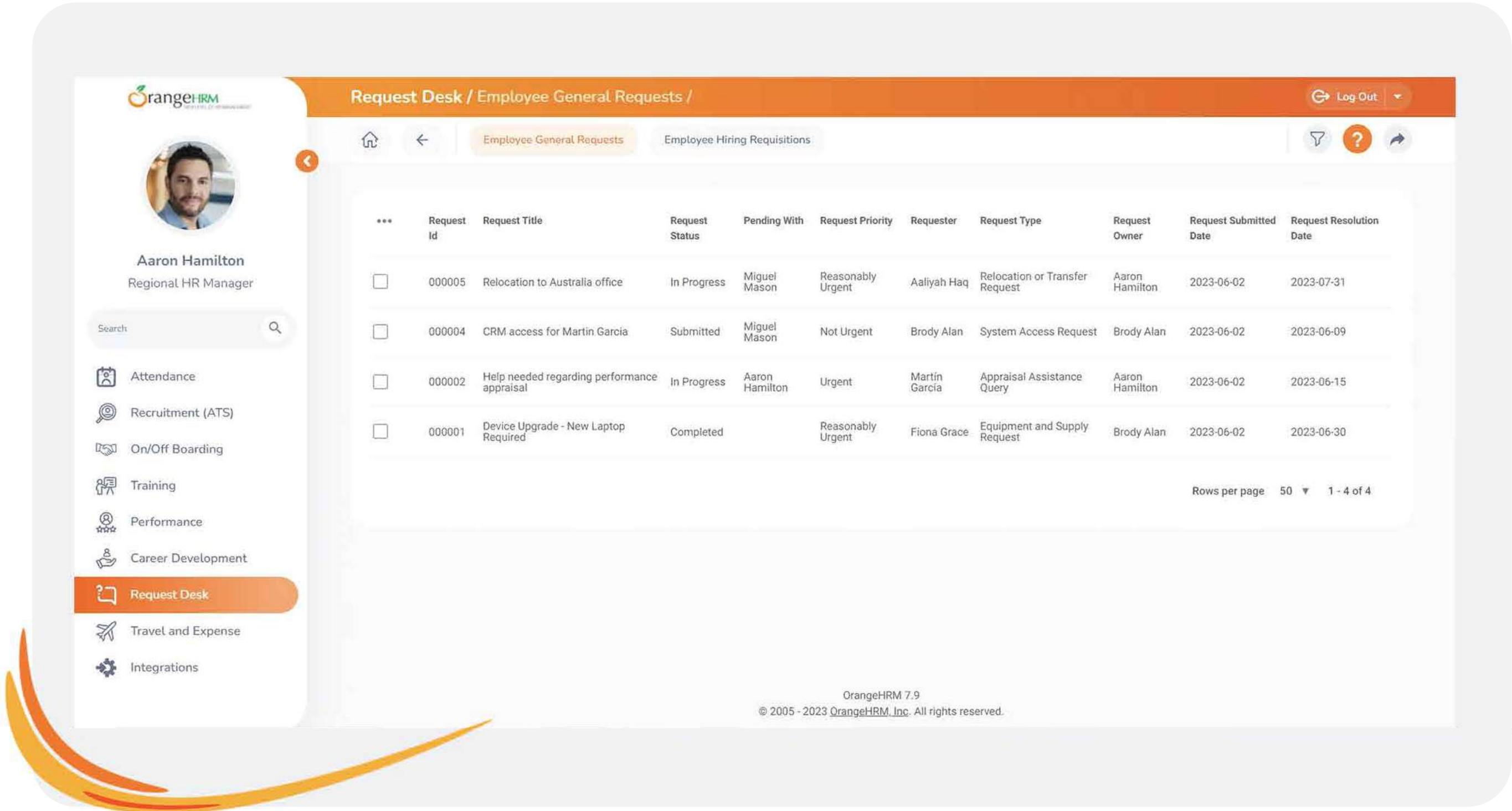
HR Department Request Management

OrangeHRM Request Desk handles your HR department’s inquiries seamlessly. Employees can submit various requests, including job confirmation, salary queries, and more. Centralize requests, streamline workflows, and ensure timely responses with our system, enhancing employee satisfaction and engagement.



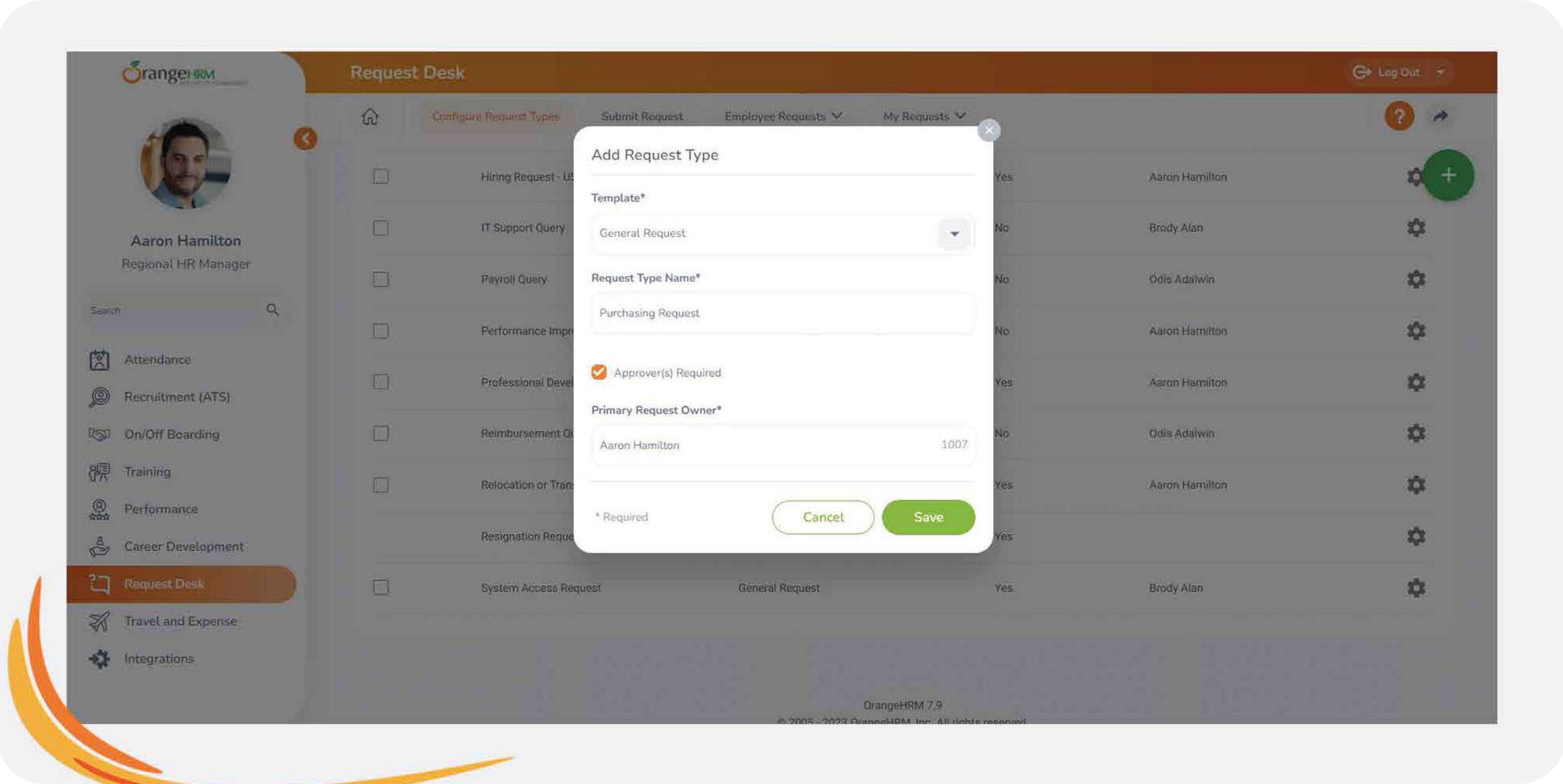
Request Communication Management

Effective communication is crucial for request management. With OrangeHRM Request Desk, you can facilitate seamless communication between requesters and stakeholders. Easily share progress updates, request further information, or provide resolution details directly within the system, ensuring transparency and keeping all parties informed throughout the request lifecycle.



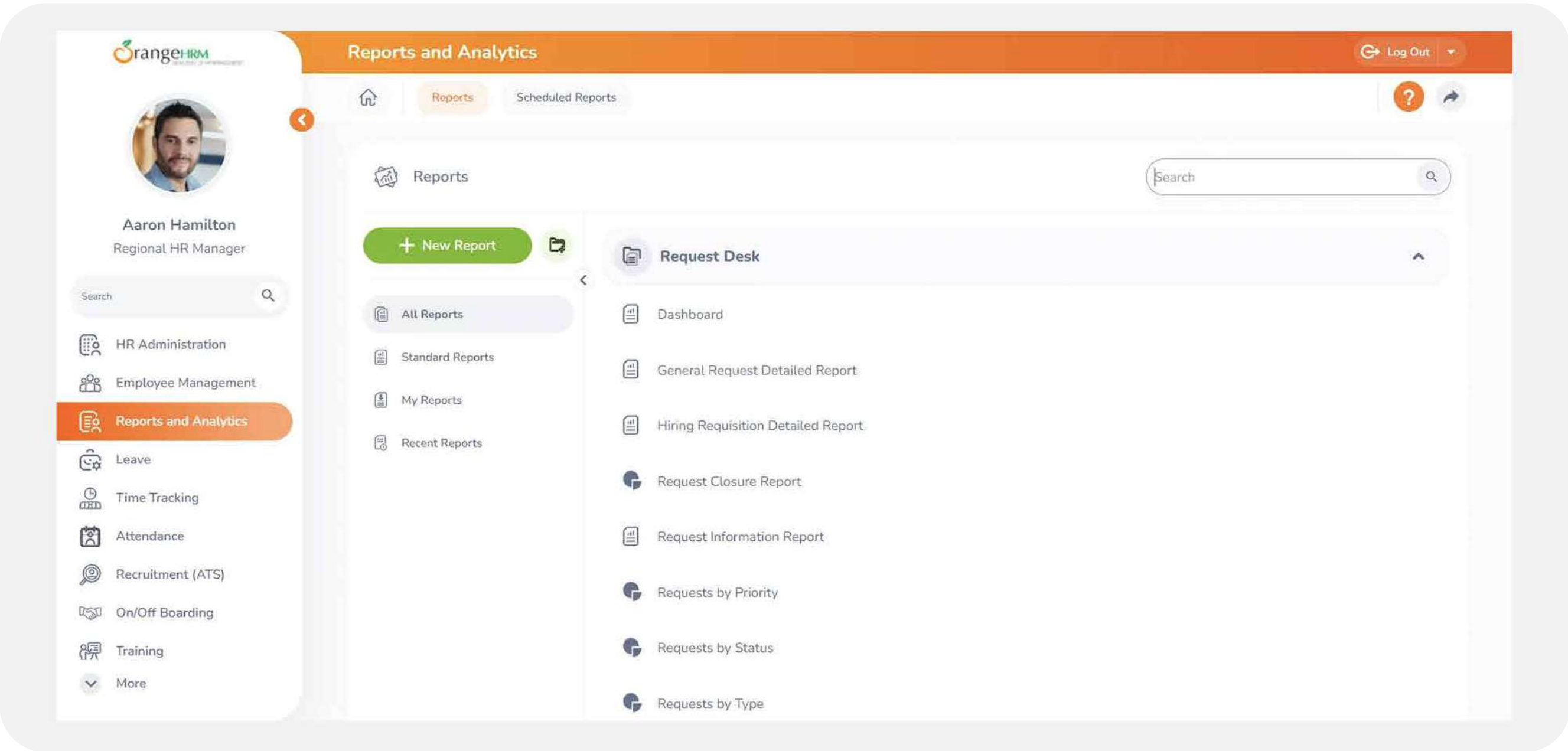
Workflow Automation for Streamlined Operations

Streamline your request management with robust workflow automation. Automate request routing based on rules, directing them to the appropriate person or department without manual intervention. Plus, delegate tasks to team members during absences for uninterrupted processing.



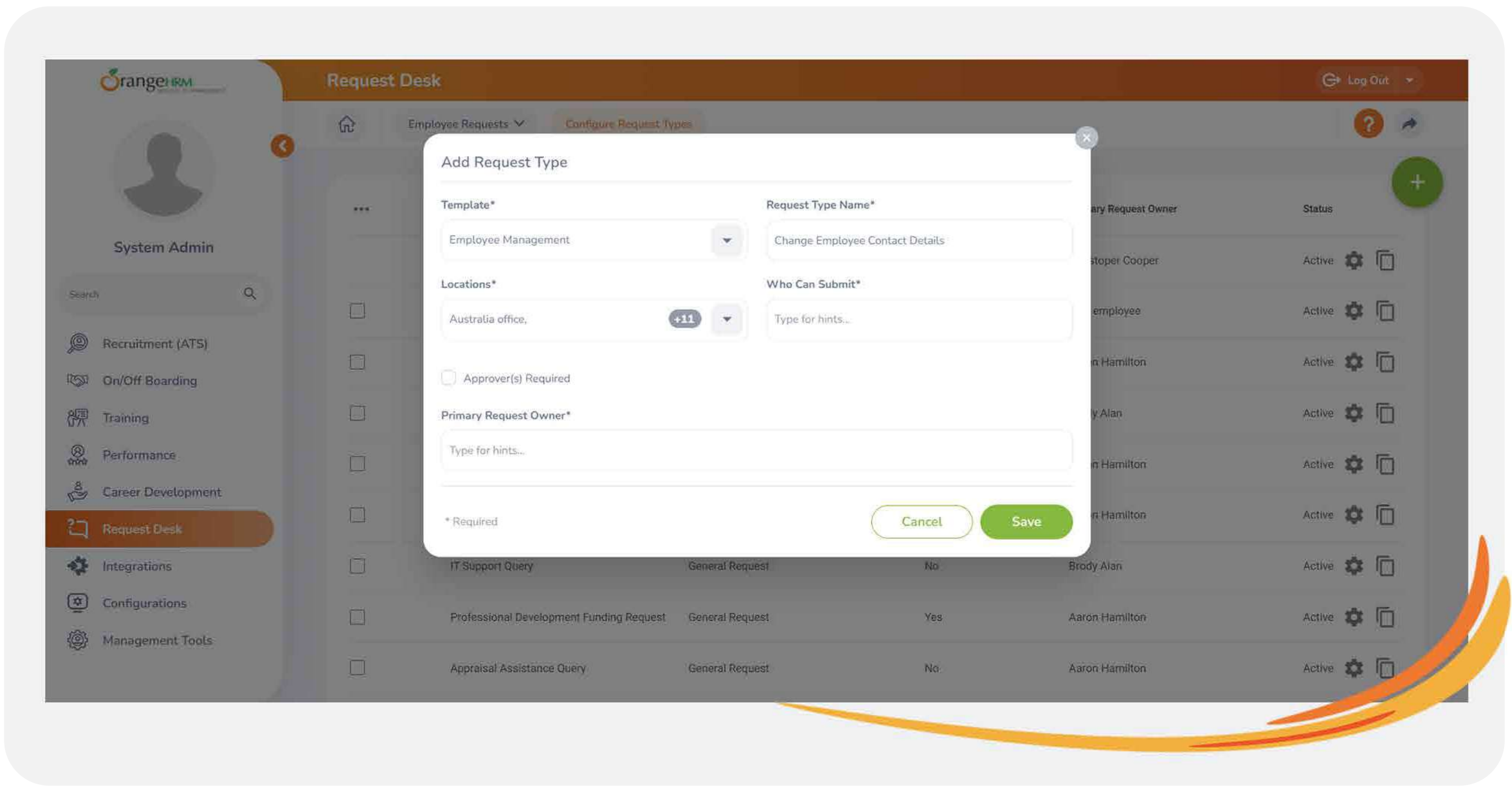
Reporting and Analytics for Continuous Improvement

Access detailed reports and analytics on request volume and response times. These insights aid you in identifying bottlenecks, assessing team performance, and making data-driven decisions to enhance your operational efficiency and improve your employee experiences.



Simplify Approvals, Enhance Efficiency

Enable your supervisors and employees to streamline HR requests effortlessly. Our intuitive platform simplifies requesting and approving promotions, reporting structure changes, and updates to personal or contact details, all in one centralized location.





Contact Us

www.orangehrm.com